



## **JOB DESCRIPTION**

### **Title: PARCR Board Member**

**Description:** This position is designed to bring additional knowledge, expertise, and representation to the Board from a broader base of the membership. The Board Members have full voting rights equal to the other officers and staff who are also Board Members. Assignments usually vary depending on the activities of the Board and the skill sets needed to accomplish the Board's objectives and work activities at any given time. It is envisioned that this group would become a source of new executive officers in the future.

**Election and Term of Office:** Persons filling this position shall be elected by the Board for a two-year term and may be reelected based on the then current bylaws.

### **Specific Responsibilities:**

- \*Serves on committees and subcommittees as needed and appropriate
- \*Learns how the Board functions
- \*Becomes a backup for one or two subcommittee Chairpersons.

### **Qualifications:**

- \*Must be a resident of a CCRC and a member of PARCR
- \*Has basic computer skills and can use Microsoft Word, Excel, Power Point and Zoom
- \*Has the ability and willingness to work as a team player